

AOA-27 CALL FOR POSTERS

Abstracts are now being accepted for presentations at the AOA's 27th Annual Educational Conference in San Diego, CA. The conference will gather otolaryngology practice managers from all over the country to educate, network and celebrate their individual and collective achievements. The Annual Educational Conference offers many exciting programs, and the Poster Area will be yet another venue for administrators to share ideas about unique practice methods and problem solving in a variety of healthcare settings.

All abstracts for the posters are peer reviewed. Abstracts for the posters should be of a project that has been completed or that is currently in progress. Poster topics should fall within at least one of the following core competencies:

- Basic ENT Knowledge
- Finance and Accounting
- Marketing
- Operations
- Management and Information Systems
- Human Resources

or a related practice management area in which you and your colleagues have developed a special project or demonstrated an innovative approach.

Posters will be on display in the exhibit hall and available to attendees during breaks, meals and exhibit hours.

Application Guidelines

Applications ***MUST*** be sent by email to awesling@cmemanage.com and will be accepted through August 15, 2009.

Applications must include:

1. Presenter Information

Name of Primary Contact /Credentials
Institutional Affiliation
Mailing Address, Email Address and Phone

Name(s) of Co-Presenter(s) /Credentials
Institutional Affiliation
Mailing Address, Email Address and Phone

Brief Biography - Attach a brief biography of the primary contact person and co-presenters.

2. Poster Abstract

Specify the core competency that best matches the focus of the abstract.

Abstracts should be 300 words and state the problem, issue or project in the first paragraph. Briefly describe the manner in which the study or problem was addressed and describe the findings, conclusions or solutions to the problem or idea. Evaluate the relevance of this study, innovations or strategy and the relevance to other settings.

All abstracts must be submitted by email to awesling@cmemanage.com by August 15, 2009 midnight EST.

Selection Process

All abstracts are subjected to a "blind" peer review. Selection criterion includes relevance to the conference theme & subthemes, scholarship and creativity.

Notification & Presenting

All abstracts will be acknowledged as received once successfully submitted. You will be contacted and notified if your abstract has been chosen. Poster presenters and co-presenters are responsible for registration fees and all other expenses incurred while attending the annual meeting.

NO PRIOR POSTER EXPERIENCE IS NECESSARY. For additional information or assistance- please contact Amber Wesling at awesling@cmemanage.com.